

Termination Notice (Short Assured Tenancy)

Address:

Date of Termination* :

* Calculated from the day the notice is received to the day after the day of the minimum notice period or as agreed with the departing tenant(s).

Short Assured Tenancy at 2 full calendar months notice.

Name of tenant(s)

Contact telephone number(s) / email address

Forwarding address

How and when will the keys be returned

Name of gas and electricity supplier(s)

Please tick one of the boxes below to tell us why you are leaving:

Moving to a more affordable home

Moving for employment

Moving to a larger property

Moving to a smaller property

Moving for support/medical reasons

Other (please specify)

Antisocial behaviour issues

Condition of your property

Mutual exchange

Relationship breakdown

To be closer to family / friends

Please tell us where you are moving to:

Housing Association	<input type="checkbox"/>	Purchased Property	<input type="checkbox"/>
Local Authority	<input type="checkbox"/>	Private Renting	<input type="checkbox"/>
Other (please specify)	<input type="checkbox"/>	Sanctuary Homes Scotland Transfer	<input type="checkbox"/>

I/We confirm having given Sanctuary Homes (Scotland) Limited notice of my/our intention to terminate the tenancy of the Property, with effect from the Termination Date. I/we understand that I/we will be charged for any works associated with clearing, cleaning and disposal of any items left behind in the Property. I/we also understand that I/we will be recharged for the cost of any repairs that are my/our responsibility under the terms of the tenancy agreement.

Signature of tenant:

Signature of joint tenant(s):
(if applicable)

Signature of spouse /
civil partner / cohabitee
(if not a joint tenant):

Date:

Sanctuary Homes (Scotland) Limited accepts the terms of this termination and approves the date on which this tenant(s) interest in the tenancy will terminate:

Agreed date of Termination
(day after the day of the minimum 2 months notice period*)

Signature of Landlord.....